# The Ideal Hybrid Workplace Checklist

Transitioning to a hybrid workplace means analyzing and adjusting your current technology so that it supports both office and at home employees. To help your workforce excel in a hybrid workplace environment, you'll need:

The Right Hardware

for home offices.

With team members coming to and from

Consider reliable laptops and accessories

built for travel as well as desktop printers

the office, productivity from anywhere

is dependent on their hardware setup.

#### Meeting Room Collaboration

Optimize teamwork with technology that connects at-home and office employees. Consider simple to use displays that feature integrated video, audio and conferencing tools.

#### **Robust Cybersecurity**

Multi-layered security helps to protect shared files and devices wherever they are being used. Make sure your network is routinely checked and updated to identify vulnerabilities and prevent incidents.

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#### Video and Phone Conferencing

Serving users that are no longer tethered by wires and physical locations can be complex. Simplify company-wide communication with an all-inclusive, cloud Yolf phone system with web, audio and video conferencing tools.



Contact a Sharp representative to learn more about hybrid workplace technology.

# **Hybrid Work Checklist**

**Perrine Farque** 



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